

Sector 8B  
#3  
PATENT

Our Reference: LRK-100-C



**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

Applicant:	Kenneth P. Post and Robert J. Laskos
Serial Number:	09/629,721
Filing Date:	7/31/2000
Examining Attorney/ Art Group:	Unknown/1744
Title:	VEHICLE WINDOW CLEANING APPARATUS AND SYSTEM

**CERTIFICATE OF MAILING AND TRANSMITTAL LETTER**

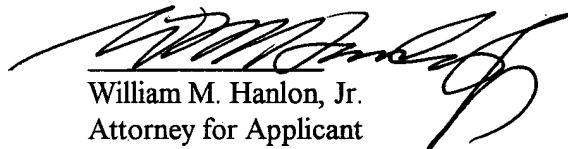
Assistant Commissioner of Patents  
**Box Missing Parts**  
Washington, D.C. 20231

Sir:

Transmitted with this document is a Postcard; Response to Notice to File Missing Parts; Copy of the Notice; Executed Combined Declaration; Verified Statement Claiming Small Entity Status-Small Business Concern; Request for Refund; and a check in the amount of \$65.00 in the above-identified application.

- X A check in the amount of \$65.00 is attached.
- X Please charge any deficiency or credit any excess in the enclosed fees to Deposit Account Number 25-0115.

I hereby certify that this correspondence is being deposited with the United States Postal Service as First Class Mail in an envelope addressed to: Assistant Commissioner of Patents, Washington, D.C. 20231, on **November 13, 2000**.

  
William M. Hanlon, Jr.  
Attorney for Applicant  
Registration No. 28422  
(248) 649-3333

YOUNG & BASILE, P.C.  
3001 West Big Beaver Road  
Suite 624  
Troy, MI 48084-3107

**BEST AVAILABLE COPY**

#3



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/629,721	07/31/2000	Kenneth Post et al	LRK-100-C

ATTN: William M Hanlon Jr  
Young & Basile PC  
3001 West Big Beaver Road  
Suite 624  
Troy, MI 48084-3107

## FORMALITIES LETTER



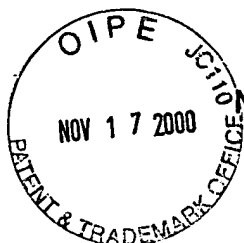
\*OC000000005415770\*

Response Due: 11-21-00

DOCKET #

19970

Date Mailed: 09/21/2000



## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*

*B. Y. Monroe*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

RECEIVED

SEP 23 2000

YOUNG &amp; BASILE, P.C.

11/21/2000 STEFFERA 00000080 09629721

01 FEB205

65:00 0P

#3

Our Reference: LRK-100-C

PATENT

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**



Applicant:  
Serial Number:  
Filing Date:  
Examining Attorney/ Art Group:  
Title:

Kenneth P. Post and Robert J. Laskos  
09/629,721  
7/31/2000  
Unknown/1744  
VEHICLE WINDOW CLEANING  
APPARATUS AND SYSTEM

**REQUEST FOR REFUND**

Assistant Commissioner of Patents  
Washington, D.C. 20231

ATTENTION: Refund Section  
Accounting Division  
Office of Finance

Sir:

Pursuant to the notice published February 15, 1983 in the Official Gazette at 1027 TMOG 114, entitled "Requirement for Filing of Verified Statements Claiming Small Entity Status", Applicant's attorney encloses a copy of an executed Combined Declaration, Power of Attorney and Verified Statement Claiming Small Entity Status, the original of which is being filed simultaneously herewith in response to a Notice to File Missing Parts of Application - Filing Date Granted dated September 21, 2000, and requests that you refund us 1/2 (\$345.00) of the original filing fee (\$690.00) for the subject case.

Please refund the monies directly to Patent Office Deposit Account 25-0115.

Respectfully submitted,

YOUNG, BASILE, HANLON, MacFARLANE, WOOD &  
HELMHOLDT, P.C.

A handwritten signature in black ink, appearing to read "William M. Hanlon, Jr.".

William M. Hanlon, Jr.  
Attorney for Applicant(s)  
Registration No. 28422  
(248) 649-3333

3001 West Big Beaver Rd., Suite 624  
Troy, Michigan 48084-3107

Dated: November 13, 2000  
WMH/jao

**BEST AVAILABLE COPY**

Our Reference: LRK-100-C

PATENT

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

Applicant:	Kenneth P. Post and Robert J. Laskos
Serial Number:	09/629,721
Filing Date:	7/31/2000
Examining Attorney/ Art Group:	Unknown/1744
Title:	VEHICLE WINDOW CLEANING APPARATUS AND SYSTEM

**RESPONSE TO NOTICE TO FILE MISSING  
PARTS OF APPLICATION - FILING DATE GRANTED**

Box MISSING PARTS  
Honorable Commissioner of Patents  
Washington, D.C. 20231

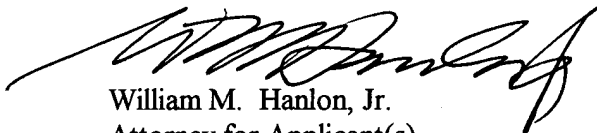
Sir:

In response to the Notice to File Missing Parts of Application - Filing Date Granted dated September 21, 2000, Applicant's attorney hereby encloses the following: a check in the amount of \$65.00 for the surcharge, a copy of the Notice, the executed Combined Declaration, Power of Attorney and Verified Statement Claiming Small Entity Status; and a Verified Statement Claiming Small Entity Status - Small Business Concern.

An assignment is also being filed concurrently herewith.

Respectfully submitted,

YOUNG, BASILE, HANLON, MacFARLANE,  
WOOD & HELMHOLDT, P.C.



William M. Hanlon, Jr.  
Attorney for Applicant(s)  
Registration No. 28422  
(248) 649-3333

3001 West Big Beaver Rd., Suite 624  
Troy, Michigan 48084-3107

Dated: November 13, 2000  
WMH/jao

**BEST AVAILABLE COPY**

